

CURRICULUM VITAE

RAJA NAYAK

S/O. Hadubandhu Nayak
At/PO – Karatali
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Dist- Ganjam
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Leave in
Alakapuri,Rajiv Nagar,3rd Line
Berhampur,Ganjam
Pin-760010



Career Objective

To be the best in my field and contribute significantly in the progress of the organization by being a part of its strategic planning and implementation process. Take up a challenging career in an innovative and visionary organization, which provides opportunities for personal & professional learning and growth.

Favorable Personal Traits

- Effective team player with good coordinating and persuasion skills
- Try to capitalize everything through my own experience & Hard Working.

Educational Qualification

Exam passed	Board/ Council/ University	% of mark	Year of Passing
10 th (HSE)	B.S.E, Odisha	33%	2011
+2 Arts	CHSE Odisha	40%	2014
B.A	BERHAMPUR UNIVERSITY	49%	2017

Job Experience

- Working as a data entry operator at Chatrapur Block Office (1 year)

Technical Skill

- PGDCA
- Tally Prime

Hobbies

- Singing song
- Reading books

Strengths:-

- Hardworking, Punctuality, Sincerity.
- Determination.
- Positive thinking.
- Willingness to learn new things
- Good Listener

Personal Particulars

Fathers Name : Hadubandhu Nayak
Nationality : Indian
Religion : Hindu
Date of Birth : 11/02/1996
Marital Status : Unmarried
Gender : Male
Category : SC
Language Known : **English, Hindi & Odia**

Declaration

I do hereby declare that all the above information given by me is true to the best of my knowledge and belief.

Place:

Date:

(Signature of the candidate)